

## NOTICE OF ANNUAL MEETING OF STOCKHOLDERS

TO ALL STOCKHOLDERS:

Notice is hereby given that the Annual Meeting of the Stockholders of **Dr. Victor R. Potenciano Medical Center, Inc.** (the "Corporation") will be held only by remote communication through an online meeting platform on **Monday, July 27, 2020 at 2:00PM.** The agenda will be as follows:

1. Call to Order and quorum
2. Approval of the Minutes of the last Annual Stockholders' Meeting
3. Report of the President
4. Presentation of the Audited Financial Statements for 2019
5. Ratification of all Actions Taken by the Board of Directors for the preceding year in so far as they are reflected in the minutes
6. Election of Directors for the ensuing term
7. Appointment of External Auditors for calendar year 2020
8. Other Matters
9. Adjournment

Copies of the Minutes of the 2019 Annual Stockholders' Meeting and other Board Materials shall be uploaded in the hospital's website or may be requested from the Administrator's Office, Ground floor OLGC Building, 554 Sierra Madre St. Mandaluyong City or by emailing Ms. Grace Borcelis at [hospital\\_admin@vrp.com.ph](mailto:hospital_admin@vrp.com.ph).

Shareholders are encouraged to attend, but those who cannot attend may designate their respective proxy and participate through remote communication in accordance with SEC Memorandum Circular No. 6 series of 2020. Should the shareholder elect to participate by designating a proxy he/she must deliver, a duly accomplished and signed proxy letter and notice of intent to participate through remote communication through the Administrator's Office, Ground floor OLGC Building, 554 Sierra Madre St. Mandaluyong City or by emailing Ms. Grace Borcelis at [hospital\\_admin@vrp.com.ph](mailto:hospital_admin@vrp.com.ph). at least five (5) days before the scheduled meeting.

A visual and/or audio recording of the meeting will be secured, which will be safe-kept and perpetuated by the Corporate Secretary (Section 14, SEC Memorandum Circular No. 6 series of 2020).

By Order of the Board of Directors

By: *[Original Sgd.]*  
ATTY. GARNEY CANDELARIA  
*Corporate Secretary*